



Iowa CCR&R Network

## Instructional Plan and Content Outline

Please complete the Instructional Plan and Content Outline and submit with the Child Care Training Approval Application.

<b>Title of course:</b>
<b>Instructor Name:</b>

**Content Area:** (no more than 1 content area per 1 hour of training)

- Planning a safe, healthy learning environment (includes nutrition)
- Steps to advance children’s physical and intellectual development
- Positive ways to support children’s social and emotional development (includes guidance and discipline)
- Strategies to establish productive relationships with families (includes communication skills and cross-cultural competence)
- Strategies to manage an effective program operation (includes business practices)
- Maintaining a commitment to professionalism
- Observing and recording children’s behavior
- Principles of child growth and development

**Key Concepts (optional):**

1.
2.
3.

**Objectives:**

1.
2.
3.

**Content Outline:** Specify all details that will be presented to participants in the training. (Including diversity, core values, material usage, etc.)

<b>A. Opening Activity:</b>	<b>Time:</b>
<b>a. Training Method:</b>	
<b>b. Specifics:</b>	
<b>B. Topic:</b>	<b>Time:</b>
<b>a. Training Method:</b>	
<b>b. Specifics:</b>	
<b>C. Topic:</b>	<b>Time:</b>
<b>a. Training Method:</b>	
<b>b. Specifics:</b>	

<b>D. Topic:</b>	<b>Time:</b>
<b>a. Training Method:</b>	
<b>b. Specifics:</b>	
<b>E. Topic:</b>	<b>Time:</b>
<b>a. Training Method:</b>	
<b>b. Specifics:</b>	
<b>F. Topic:</b>	<b>Time:</b>
<b>a. Training Method:</b>	
<b>b. Specifics:</b>	
<b>G. Topic:</b>	<b>Time:</b>
<b>a. Training Method:</b>	
<b>b. Specifics:</b>	
<b>H. Topic:</b>	<b>Time:</b>
<b>a. Training Method:</b>	
<b>b. Specifics:</b>	
<b>I. Closing Activity:</b>	<b>Time:</b>
<b>a. Training Method:</b>	
<b>b. Specifics:</b>	

**Assessment of Learning:**

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All handouts, videos, Power Point presentations, etc. submitted  Yes  No

**Materials List:**

<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> </ul>
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**Evaluation of Training:**

CCR&R Evaluation (required)  Additional Evaluation (copy must be submitted)

**Reference List:**

1.
2.
3.